



Learning Center Development Checklist

Name :

Center Title:

Center No.:

Materials Needed

Task Card (use template)

Assessment (Rubric, Checklist, Scoring Guide)

Quick Tips (if needed)

Worksheet (build knowledge base)

GLEs, the process, and the rubric **must** match or reflect one another. Please check with one of the instructors on this.

Criteria

YES

NO

INTRODUCTION

1. I have included a full description of the GLEs on my task card (not just the numbers).

2. I have written a short paragraph to introduce the activity or lesson to the students.

3. I have identified the Big Idea(s) for my topic.

Big ideas are the understanding students get about a topic that should reach or endure beyond the lesson you are teaching... things about the topic that they can apply in another lesson/situation.

4. I have identified focus questions or essential question that students will be able to answer by the completion of the center.

Essential questions are thought provoking and don't have one final answer. They cause one to consider and reconsider, justify their answer, and give support to their ideas. They are broad and meaningful to the topic at hand and beyond.

TASK

5. I have written a real life scenario.

The real life scenario has the focus question hidden in it.

6. I have placed students in groups (student choice or teacher choice).

7. I have assigned students a role/responsibility within their group or they have been allowed to choose a role and this is listed in the process.

PROCESS

8. I have provided resources (online and other) to build student's knowledge about the topic. (at least 3-4 websites)

9. I have developed a technology-created activity which ties directly to the GLEs for assessment.

Technology product examples:

newsletter, brochure, commercial, trading card, Photo Story, movie, podcast, etc.

10. I have included Quick Tips for the tech- created product (if needed).

Tech Training Center may have quick tips you can use for your activities, ask a Tech Trainer.

EVAL

11. I have created an evaluation for the tech- created product (rubric or checklist).

The rubric criteria for the tech product are based on GLEs.

12. I have developed a Constructed Response question for my conclusion.

13. I have provided all materials for task completion.

This includes websites and other resources.

14. I have placed everything in the learning center folder in a logical manner.